

RENTAL CONTRACT

terms and conditions



NAME (please print) / _____

ORDER NUMBER / _____

DATE OF EVENT / _____

Snyder Events hereby agrees to lease to Client the equipment described on the face of this agreement or in attached schedules in accordance with the following agreement:

1. **DELIVERY /PICK UP.** Delivery service is available on most orders. All fees are based on tailgate delivery per truck and charged by geographic location. Additional delivery charges may occur with rental orders requiring more than one delivery and/ or truck. Responsibility for equipment remains with the client from the time of delivery to the time of pick up. If client is not available upon delivery, it is assumed that the items were delivered correctly and therefore client is responsible for all missing items. Delivery and pick-up times are subject to change without notice. Delivery and pick-up dates and times are not guaranteed.

2. **CLEANING.** China, Glassware, and Flatware must be returned free of debris and repacked properly in the crates and/or racks provided or additional charges will be assessed.

3. **LINENS. DO NOT ROLL UP OR PLACE WET LINENS IN ANY PLASTIC BAG.** Mildew may result. Damage such as mildew, burns or tears will be billed the purchase price of the linen to the client. Return all linens dry and free of waste. Mildewed linens are not covered by damage waiver.

4. **DAMAGE WAIVER.** Damage waiver modifies the renters responsibility against damaged items. A non-refundable damage waiver of 8% will be added to all rental orders. The Client may decline the damage waiver charge by making a cash deposit equal to full value of the equipment rented. Damage waiver does not cover theft, vandalism or negligence.

5. TENT RENTAL.

A. Client agrees to release Snyder Events of liability caused by damage to any property during tent installation and/or strike. Damages to property include, but not limited to, water lines, gas lines, irrigation lines, grass, shrubs, flowers, scratches or cracks on the installed surface.

B. Concrete ballast installation is offered but is not a preferred form of securing a tent. Snyder Events has the right to deny this type of tent installation. Asphalt installation is a routine operation requiring that we drive iron stakes approximately 3 feet through the surface.

C. No tents are guaranteed to be absolutely waterproof, and are to be considered temporary shade structures.

D. Client assumes all weather related risks involved in holding an outdoor tented event. Snyder Events will endeavor to minimize said risk, however, should the tenting become unusable due to high wind, snow, rain, flooding, extreme cold or heat, or any other factor beyond Snyder Events' control, Client shall be liable for payment in full.

E. Rain Reserve: applies to tents, pole covers, chandeliers and liners.

1. A 50% deposit is required to secure the tent- this deposit is refundable until 90 days prior to event. Rain reserve deposits made within 90 days prior to installation are non-refundable. Client has until 48 hours before installation to decide whether client wants to use the tent or cancel. If tent is used, the remaining amount of the full tent price will be charged.

F. Tents are temporary structures designed to handle most normal weather conditions; however, there may be situations that become unsafe such as high winds or lightning. Evacuation of tents is recommended in these or other unsafe conditions.

G. Client agrees that in the event of a predicted or actual storm or excessive winds, Snyder Events may dismantle any equipment that has been previously installed to ensure safety of all involved.

H. Client agrees to have chosen tent site to be free and clear of obstacles, natural and man-made, prior to the arrival of Snyder Events' tent installation crew.

I. Client also agrees to have all tents clear and free of obstacles, decor, furniture, etc. prior to the arrival of Snyder Events' tent striking crew. Failure to have tent site ready for strike may result in delayed pick-up and/or additional labor charges.

6. INDEMNIFICATION AND DEFENSE. Client agrees that if any legal proceedings are brought against Snyder Events to recover compensation for injuries to individuals or damages to personal property occurring in connection with the event, Client will provide a defense for Snyder and any of its employees named in such proceedings and will indemnify Snyder and its employees for any judgment rendered against them, unless such injuries to individuals or damages to personal property are the result of the negligence or willful misconduct of Snyder Events.

7. The renter is responsible for the use of the rented personal property. The renter assumes all risk inherent in the operation and use of the rented equipment and agrees to assume the entire responsibility for the defense of, and to pay, indemnify and hold Snyder harmless from the use, operation or possession of the rental equipment, unless whether or not it be claimed or found that such damage or injury resulted in whole or in part from Snyder Events' willful misconduct or negligence from the defective condition of the rental equipment or from any cause.

8. ADDITIONAL CHARGES. Additional charges may apply if: (1) The site is not ready or accessible when the crew arrives. (2) Rented equipment is not ready for prearranged pick-up. (3) Delivery or pick-up is from any location other than that agreed. (4) Customer requires deliveries or pick-ups before or after normal business hours. (5) Site requires custom tent installation.

9. FINAL ORDER CHANGES. Final additions or subtractions to rental orders must be finalized 48 hours prior to delivery date. Additions made after this period may incur additional delivery fee.

10. REFUNDS, DEPOSITS and CANCELLATIONS:

*A 50% deposit is required to secure all items on order. This deposit is non-refundable within 90 days of your event date. This deposit covers services already rendered (I.E. employee training, product purchasing, site visits, sales consulting, service and product reservation). *Final payments on all orders are due by the Tuesday before the delivery date.

*Cancellations within 3 days of the delivery date will be subject to 75% of the order total.

*Cancellations made after the order has been loaded and/or delivered will be responsible for the full amount.

*Client shall bear the risk of loss of any and all non-refundable retainers or deposits should the planned event date be interrupted or cancelled due to Acts of God disease, fire, flood, explosion, earthquake or other natural forces war civil unrest, accident, any strike or labor disturbance, travel restrictions, delays resulting from federal, state, or local action or any other cause whether similar or dissimilar to any of the foregoing which could not have been prevented by Snyder Events. Orders affected and/or postponed will be moved to a rescheduled date (items subject to availability). All monies paid prior to the cancellation will roll over to the new order on the rescheduled date. If the client chooses to cancel the event and not reschedule, the client will be liable for 50% of the order total. All monies previously paid above and beyond 50% will be refunded.

BY CHECKING THIS BOX, I HAVE READ AND AGREE TO THE ABOVE TERMS & CONDITIONS AND ACKNOWLEDGE RECEIPT. THIS CONTRACT IS VALID FOR ALL RENTALS LEASED BY THE CLIENT.

PRINT OR TYPE NAME / _____ DATE / _____





Credit Card Charge Authorization Form

Client/Company: _____

Order #: _____
(RENTAL/TENT)

Order #: _____
(LOUNGE)

Order #: _____
(BAR SERVICE)

Date of Event : _____

Billing Address: _____

City: _____ State: _____ Zip: _____

Contact Name: _____ Phone: (____) ____ - ____ x ____

e-mail: _____

I authorize use of my credit card to secure payment for the above account. The credit card listed below may be billed for the estimated charges Ten (10) days prior to event date. All incidentals and rentals added to the order after the initial payment will also be charged to the listed below credit card. I understand that failure to settle my account at the conclusion of the event will result in an actual charge posting to my credit card. If payment occurs with other means, Snyder will release the hold on my credit card.

Credit Card Information:

Visa MC Amex Disc. CC#: _____

Expiration Date: _____ CVV Code (3 or 4 digit) _____

Name on Card: _____

If different from above:

Phone Number: (____) ____ - ____ x ____

Billing Address:

Address: _____

City: _____ State: _____ Zip: _____

Cardholder Name: _____ Date: _____